

Karlovich & Associates has the Expertise and Resources to Handle Payroll Processing for Private Hires as well as Oversee Personal Financial, Insurance Claims, and Estate Services.

For example, each payroll cycle our accounting manager calculates the exact earnings, social security, & federal/state withholdings.

We then personally review the payroll disperse amounts, as well as the frequency & hourly rate with the client. Keeping track of actual hours worked is made easy with our efficient **Telephony Time Reporting** system which requires the employee to clock-in & clock-out by using the clients phone – a simple function that ensures that our clients always receive an honest day's work for an honest day's wage.

Our In-House Accountant Can Help with Bill Paying, Checkbook Balancing Bank Statement Reconciliation and Even Help with the Filing of Insurance Claims.

Affordable Rates

There is no charge for the initial inquiry by phone. There is a fee for assessments, consultations, and on-going services at a reasonable hourly rate for the time spent. Mileage and other expenses are not included in hourly rates. Please Inquire.

Through Education, Advocacy, Counseling & Service Delivery, Karlovich & Associates is dedicated to helping seniors cope with the challenges of aging, while helping family & concerned parties rest easier.

Karlovich & Associates

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*A Beacon of Light.
.In a Sea of Choices*



Geriatric Care Management

Specializing in:

- Private Employment Services
- Assistance with Financial, Insurance, Taxes & Estate
- Resource Connections For Older Adults



MEMBER OF:
National Association of Professional
Geriatric Care Managers

Geriatric Care Managers

Use their expertise and helpful resources to guide older adults toward the goals of maximum independence & quality of life.

*At **Karlovich & Associates**, we promote the highest standards of practice to ensure that our clients & family receive the highest quality & most cost effective services.*

If you have asked yourself the following questions, **a Geriatric Care Manager could be a great benefit to you:**

**Is My Mom:
(dad, patient, elderly friend, etc)...**

- * Safe living in her home?
- * Managing her medications OK?
- * Paying her bills on time?
- * Managing her finances OK?
- * Maintaining her healthcare needs?
- * Eating right & getting good nutrition?
- * Taking care of daily household needs?
- * Placing her trust in the right hands?

Karlovich & Associates Can Help

We begin by visiting with the client and/or family and conducting a care plan assessment to identify problems so that solutions can be proposed and discussed.

Geriatric Care Managers

Helping Their Clients In Many Ways

- ❖ Personal & compassionate attention
- ❖ Effective immediate crisis intervention
- ❖ Liaison between client & family
- ❖ Complete healthcare needs assessment
- ❖ Review of medications regimen
- ❖ Personalized employment search
- ❖ Confidential employment screening
- ❖ Payroll processing for private hires
- ❖ Bill paying & checkbook reconciliation
- ❖ Assistance with insurance claims
- ❖ Liaison between client and physician
- ❖ Health & Nutritional support/education
- ❖ Household consumer education & help
- ❖ Home safety inspections/improvements
- ❖ Home Telehealth support systems
- ❖ Short to long term assistance
- ❖ Assistance with care home placement
- ❖ Complete client confidentially

As a member of the
National Association of
Professional Geriatric Care Managers
(GCM) & with over 15 years experience
in the home healthcare field, **K & A** has
the talent & resources to improve lives.



Our Private Employment Services Can Ease the Burden of Finding Good Help

Once approval from the client or family is granted, we can swing into action with **recruitment ads, pre-employment screening, & caregiver training.** Private caregivers ranging in skills from nurse to housekeeper, nanny to part-time companion, are matched to the clients needs.

We coordinate the hiring of caregivers and use our business phone and office for screening interviews, so our clients are held in strict confidence and not bothered with calls or applicants coming to their home.

We review qualified applicants and make recommendations to our clients & their families. Clients make their selections, then we perform a thorough background screening on each selected applicant.

Personal interviews can be arranged at our business office so that the client/family can meet the applicant, ask questions and better assess their long term compatibility.

Our clients appreciate the anonymity & confidentiality that we strive to maintain in all of our services.

**To Learn More About How
Karlovich & Associates
Can Help.**

Call
889-HELP

That's (417) 889-4357

